

Marae Policy

**He hōnore he korōria ki te Atua
He maungārongo ki te mata o te whenua
He whakaaro pai ki ngā tāngata katoa
Arohaina ngā teina me ngā tuākana
I raro i te korowai o te Kīngitanga**

*Honour and glory to God
Peace and tranquillity to all men
Under the protective cloak of the Kīngitanga*

**Te tupuna whare e tū nei, tū tonu
Te papa e takoto nei, takoto
Tātou ngā kanohi ora o rātou mā
Tēnā koutou, tēnā koutou, tēnā tātou katoa**

*Salutations to the ancestral meeting house and marae courtyard
From us, the descendants of ancestors that have gone before us*

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Overview

Statement of recognition

Manukau City Council recognises Marae as a valuable community resource:

1. Providing turangawaewae for Māori communities;
2. Nurturing Māori cultural identity and self determination;
3. Fostering social cohesion through the practice of manaaki;
4. Providing community facilities in civil defence emergencies.

Council further acknowledges the key contribution of Marae in advancing Māori developmental goals and delivering Māori community outcomes.

Statement of strategic intent

Council has special Treaty of Waitangi based relationships with Mana Whenua communities in Manukau and recognises Marae as enduring institutions integral to Māori wellbeing.

Council supports equity of opportunities and outcomes for Māori communities as articulated in the Treaty of Waitangi.

Council has a commitment to working with stakeholders to achieve *Vibrant and strong communities – people who are proud of their city, feel safe and have a sense of belonging* as part of its strategic framework under *Tomorrow's Manukau Manukau Āpōpō*.

This Marae Policy articulates Council's contribution to achieving Marae sustainability goals as part of its Treaty relationships development with Māori, and commitment to *Vibrant and strong communities* in Manukau City.

Marae sustainability goals

1. Marae realise their potential to provide cultural, economic, social, and environmental wellbeing opportunities to whānau, hapū and iwi according to their developmental needs and aspirations.
2. Marae realise their full potential to manaaki whānau, hapū, iwi and all communities locally, nationally, and internationally according to their needs and preferences.

3. Marae are actively consulted to ensure impacts to marae sustainability are considered by planners, central and local government agencies, and private parties in development proposals.

Council contributions to Marae sustainability

Council will contribute to Marae sustainability goals in three key ways as listed below:

Marae Facilities Fund

Council will operate a Marae Facilities Fund to support, and leverage support for Marae building projects, and works required for safe and healthy marae facilities.

Part One of this Policy describes the Marae Facilities Fund.

Support to Marae based Activities and Initiatives Fund

Council will operate a fund to support Marae activities and initiatives.

Part Two of this Policy describes the Support to Marae based Activities and Initiatives Fund.

Proactive service delivery, advice and information, and collaborative initiatives

Council will continue its proactive approach to supporting Marae through relevant, accessible services delivery, and facilitating collaborative initiatives that contribute to Māori development.

Council will actively share information and advice with Marae about its services, grants and key decision making processes to promote Marae access to these resources and opportunities.

Part Three of this Policy describes Councils continued proactive approach to supporting Marae with potential examples of where support could be extended.

Implementation

Part one – Marae Facilities Fund

Eligibility

This fund supports Marae facilities projects (capital works, new builds, refurbishments, maintenance, and other works required for safe and healthy Marae facilities.)

Marae in Manukau, or intended to be established in Manukau, are eligible to apply.

Full support from the Marae governance body is required, and can be evidenced by the relevant minutes of the meeting of the governing body.

Applicants must have a minimum 10% contribution to the total project cost.

Projects over \$50,000.00 will require a feasibility study.

Further information from applicants to establish legal status, land rights, financial accountability, project accountability / viability and management is also required.

Full details of eligibility and application information requirements are attached as Appendix One.

Funding rounds

There will be one funding round per annum as advertised.

Decision making

Council's Marae Facilities Fund is intended to assist Marae facilities building and maintenance projects as well as other works required for safe and healthy Marae.

This fund is contestable meaning there is equity of opportunity for Marae to apply based on their ability to meet basic eligibility criteria.

However, the fund is limited. Its effective use and the ability to achieve real outcomes can be enhanced through refining the selection process by way of weighting factors and a prioritised work programme for the fund. The weighting factors process would give an indication of the likely success, need, and long term viability of the project. The prioritised work programme would be used for the purposes of information, planning, and advocacy, both to Council's LTCCP process and external funding agencies.

It is likely that decisions to allocate the fund will be consistent as between successful Marae applications under the weighting factors process and those identified in the advocacy work programme. However, given the potential variables, instances may arise where a political decision is taken regarding allocation irrespective of the

weighting process or the prioritised work programme. In such cases, reasons for decisions will be made clear.

Over time the prioritised work programme would enable most Marae to receive assistance through the fund. Priorities for use of the fund and the level of Council support to the Fund will be determined as part of the annual plan and LTCCP process.

Weighting factors explanations

Weighting factors used by Council to help with decisions on grants are described below.

1. Marae type

Mana Whenua Marae

Council has established Treaty based relationship agreements with Mana Whenua Marae. The unique place of Mana Whenua communities as locally indigenous to Manukau raises their applications for top priority. Put simply, it is untenable that the original tribes of Manukau should have Marae facilities which are not fit for purpose, non operational, or non existent where a compelling case identifies that they should be present in Manukau. Mana Whenua marae potentials are also strongly associated with the sustainability of tribal identity and developmental opportunities.

Community and Institution Based Marae

Community Based Marae

Community based Marae are highly valued for the turangawaewae and nurturing of Māori cultural identity they provide to the City's non Mana Whenua Māori who have lived in Manukau over generations. To a large extent this population have settled here as a consequence of colonisation, urbanisation, and the pursuit of work, education, and life style opportunities. Such communities have galvanised to establish Marae as a tangible means of fulfilling their cultural needs in an urban environment, and providing support to Māori whānau.

Institution Based Marae

Institution based Marae, such as those located on schools and educational facilities provide a valuable contribution to fostering social cohesion. Manukau children and students (both Māori and non Māori) associated with these institutions are more likely to experience cultural awareness raising through these Marae as part of their educational experience. This has the potential to increase, over time, those numbers of Manukau citizens with some degree of appreciation for Māori culture. Institutional marae also enable student populations, and their families appropriate cultural facilities for tangi, important occasions, and hosting visitors.

Community and Institution based marae should rate at the next highest priority.

It is important to note that all marae serve purposes of manaaki, turangawaewae, and building social cohesion.

2. The project is required to enable Marae to operate compliant with Building Act and health and safety requirements

To manaaki (host people) is an essential function of a Marae. Existing Marae whose facilities need replacing or significant upgrades to enable operation compliant with Building Act and health and safety requirements should receive priority over other projects.

3. Readiness to proceed / funded to completion

This weighting factor allows priority to be given to those Marae applicants for whom Council's contribution would make a critical difference, either through top up funding to meet final funding shortfalls or seeding funding to secure eligibility with larger funders to the total amount of funding required for the project.

In the case of seeding funding, Council bears a higher risk given that the feasibility of the project may not yet be comprehensively established. It is likely that Council funding support in these cases will go towards the procurement of the feasibility studies as a staged approach to the project, and based on the applicants scores in other weighting factors.

4. Community support

Community support is desirable. This can be shown by letters, references, or other expressions of support.

5. Sustainable, accessible, adaptable, future proof facilities projects

This weighting factor allows a priority to those Marae applicants who can demonstrate their proposed facility project will meet future projected capacity requirements (growth); promote disabled, kaumātua, and tamariki access; incorporate energy / resource efficient design features and materials; and enable adaptability in terms of the use to which a facility could be put, should this be required over time. (For instance an educational facility could be transformed into an office space, could be transformed into an information centre, could be transformed into an arts / taonga space should prior uses become redundant or require reorienting for other reasons.)

6. The proposal can clearly demonstrate how the facility will meet the present and future predicted needs of user groups, is linked to the strategic direction of the Marae, and is aligned to either Manukau Māori / Mana Whenua community outcomes and / or Tomorrow's Manukau community outcomes

This weighting factor allows a priority to those proposals which can demonstrate the facilities are required to meet existing user groups needs in

the community (needs have outgrown existing facilities) which can not be met through other facilities in the area; is aligned to and progresses the developmental aspirations of the Marae; and promotes delivery of outcomes identified through the community outcomes process.

7. Maintenance plans and budget forecasts

This weighting factor allows a priority for those proposals which can demonstrate a commitment to getting the most life out of proposed facilities through due maintenance that is budgeted for and supported by projected revenues.

Part two - Support to Marae based Activities and Initiatives Fund

This fund is intended to support Marae activities and initiatives (other than facilities projects) that contribute to the wellbeing of Marae communities, Maori communities and / or local communities.

Applicants can apply in writing for grants under this fund at any time.

Part Three - Proactive service delivery, advice and information, and collaborative initiatives

Council offers a range of services to community groups, facilitates a number of collaborative initiatives that contribute to Tomorrow's Manukau / Manukau Āpōpō community outcomes, and consults the community on a number of significant decisions it takes.

Part three of this policy recognises Council's existing proactive approach (as provided for in its 1998 Marae Policy) to supporting Marae aspirations through the work that Council does as a matter of course. Examples of potential Council support are tabled below.

Support to any initiatives under Part three of this policy requiring additional funding will be determined through Council's LTCCP and Annual Plan process.

Description of support	To provide advice to Marae, Marae Committees and representatives.
Examples	<ul style="list-style-type: none"> ✓ Accounting / Financial / Lending / Budgets / GST / Tax etc ✓ Building maintenance and infrastructure programme ✓ Land management and asset development ✓ Resource and Building consents ✓ Insurance of facilities and contents (includes Carvings) ✓ Funding information ✓ Services of Council ✓ Training on the Resource Management Act ✓ Project management ✓ Strategic planning ✓ A key Council Contact
Description of support	To provide support, financial or in kind to Marae in Manukau
Examples	<ul style="list-style-type: none"> ✓ Land rates rebates ✓ Bank guarantees ✓ Grants ✓ Establishment funding ✓ Cost reductions in Council charges ✓ Brokerage ✓ Contracts for service
Description of support	To ensure maintenance of and enhancement of existing Marae and associated facilities
Examples	<ul style="list-style-type: none"> ✓ Database for maintenance programmes ✓ Project management ✓ Community Facilities Partnership Scheme ✓ Leasing of buildings for Marae buildings ✓ Capex budgets (major / minor) ✓ Community Facilities Plan
Description of support	To facilitate in partnership with Marae, the development of initiatives that enhance sustainable Māori development through education, economic development, health, housing, employment, arts and culture, safety, recreation, tourism...
Examples	<ul style="list-style-type: none"> ✓ Māori / Non Māori health services ✓ Recreational programmes

	<ul style="list-style-type: none"> ✓ Safety programmes ✓ Community information ✓ Employment initiatives ✓ Education ✓ Library and Information services ✓ Help with all areas of archival work (oral and written) ✓ Māori community outcomes initiatives
Description of support	To identify Marae and Māori affiliated to Marae as key stakeholders in future consultation fora
Examples	<ul style="list-style-type: none"> ✓ Annual Plan / LTCCP / District Plan consultation ✓ Strategic plans (Tomorrow's Manukau / Towards 2060) ✓ Policy and strategy development ✓ Community forums ✓ Focus groups ✓ Surveys ✓ Resource Management Act ✓ Mayoral Forums ✓ Charets ✓ Fono ✓ Hui
Description of support	To support Marae to retain absolute sovereignty over their Marae and activities of the Marae. Tino Rangatiratanga.
Example	Article Two of Te Tiriti o Waitangi / the Treaty of Waitangi

Review

This policy will be reviewed every three years.

Appendix One

Marae Facilities Fund eligibility criteria

Marae Facilities Fund

This funding is available to assist with:

- Building new Marae facilities.
- Upgrades to existing Marae facilities.
- Works required to make Marae facilities safe and fit for use.
- Maintenance.

Criteria

1. The project must be for a Marae, or proposed Marae in Manukau City.
2. Applicant Marae must have raised a minimum 10% contribution towards the total estimated cost of the project. Marae contributions may be in cash or in kind. (Voluntary labour and donated materials need to have an independent assessed value provided with the application.)
3. Applicant Marae must include with their application:
 - Proof of legal status and land ownership.
 - Maori Land Court Order / Gazette notice.
 - Incorporated Society or Charitable Trust status / long term lease agreement, or other proof of ownership / occupation rights.
 - Proof that current Trustees are registered at the Maori Land Court or Companies Office.
4. Evidence that the application is supported by Marae Trustees. (Relevant minutes of the meeting or letter signed by Chair.)
5. Bank statements for all Marae accounts for the three months prior to the application closing date.
6. Audited annual accounts for the most recent financial year.
7. A minimum of two quotes for the project must be supplied with the application.
8. A certified member of the Master Builders Association, or appropriately qualified tradesperson must undertake / supervise the work.
9. Details of other funding applied for.

10. Amount applied for under this fund.

Projects \$50,000.00 and over

11. In addition to the criteria listed above applicants must also provide the following information for projects over \$50,000.00.

- Project description
- Project budget
- Needs analysis (What is the current community need your Marae services - how many user groups and what frequency? How will the proposed project enhance the ability of the Marae to meet the needs of the community?)
- Concept drawings
- Start and finish date for the project
- How the project aligns with the strategic direction of the Marae
- 10 year maintenance plan for the proposed new facility

12. Must have a competent project manager to manage or support the project (A CV of the project manager is to be provided with the application.)

13. Detail whether resource and building consents for the project have been obtained.