

# MANUKAU CITY COUNCIL CONSOLIDATED BYLAW 2008

## CHAPTER 4

### CEMETERIES AND CREMATORIA

#### EXPLANATORY NOTE

| <i>Bylaw made using powers of</i>   |                    | <i>Burial and Cremation Act 1964<br/>Local Government Act 2002</i> |                     |
|---|--------------------|--|---------------------|
| <b>Description</b>  | <b>Date Made</b>   | <b>Council Minute</b>  | <b>Commencement</b> |
| <i>Bylaw first adopted by Council</i>   | <i>28 Sep 2006</i> | <i>CL/SEP/1613/06</i>  | <i>30 Nov 2006</i>  |
| <i>Updated chapter and bylaw references, and removed reference to "authorised officer" in clauses 2.3, 10.4 and 13.2.</i> | <i>26 Jun 2008</i> | <i>CL/JUN/745/08</i>   | <i>01 Oct 2008</i>  |

*The purpose of this Bylaw is to provide for the management of cemeteries and crematoria controlled by the Manukau City Council.*

*The Bylaw -*

- (a) allows people to access and visit cemeteries*
- (b) provides for the control of burials and cremations*
- (c) provides for the sale of exclusive rights of burial*
- (d) provides controls on disinterment*
- (e) provides for the control of decoration of plots, physical works within the cemetery and the maintenance of plots*
- (f) sets out the powers of the Council for the management of cemeteries and crematoria*

*This Bylaw should be read in conjunction with the entire Manukau City Consolidated Bylaw 2008, including but not limited to Chapter 2 Animals and Pest Management, Chapter 6 Dog Control, and Chapter 9 General Nuisance, Safety, and Behaviour in Parks and Public Places, and any other applicable statutory provisions that are not necessarily repeated within this Bylaw, including (but not limited to) the Burial and Cremation Act 1964, the Burial and Cremation (Removal of Monuments and Tablets) Regulations 1967, the Cremation Regulations 1973 and the Health Act 1956.*

*This Explanatory Note is for information purposes only and does not form part of this Bylaw.*

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## 1. Interpretation

1.1 In this Chapter, unless inconsistent with the context:

**AUTHORISED PERSON** means a suitably qualified person with approval from the Council to undertake physical works in a cemetery.

**BURIAL WARRANT** means the specified form as authorised by Council under clause 13.2(e) of this bylaw.

**CERTIFICATE OF PURCHASE** means the specified form as authorised by Council under clause 13.2(h) of this bylaw.

**CEMETERY** means any cemetery vested in or under the control of the Council from time to time but excludes any closed cemetery.

**CHARGING HALL** means an area set aside for the purpose of the final committal of the deceased into the cremators.

**CREMATORIUM** and **CREMATORIA** means any crematorium under the control of the Council.

**DECORATE** means place or attach any flowers, vase, figurine or ornament.

**MONUMENT** has the same meaning as in the Burial and Cremation Act 1964, and includes any crypt or vault.

**OPERATIONAL SERVICE** has the same meaning as in section 15 of the Burial and Cremation Act 1964.

**PLOT** means any defined area set aside for the burial of a casket or ashes, and includes a niche in a columbarium.

**PHYSICAL WORKS** means the installation, modification, maintenance, repair, or removal of any plot or monument, and includes the planting of any tree, shrub or flower.

## 2. Use of the Cemetery

2.1 A person entering or present in a cemetery must not:

- (a) Behave in a manner that creates a nuisance or is offensive to any other person;
- (b) Bring into or exhibit in the cemetery any article that is a nuisance or is offensive to any other person;
- (c) Bring any animal into the cemetery without prior approval from the Council;
- (d) Damage any cemetery property, or damage or interfere with any monument, decoration or the property of any other person;
- (e) Take any photograph or make video recordings for commercial or editorial purposes, or for the purposes of publication, without prior approval from the Council.

2.2 Without limiting clause 2.1, every person entering or present in a cemetery for the purposes of monetary reward must obtain prior approval from the Council and comply with any conditions of that approval.

- 2.3 Except with the prior permission of an authorised officer and without limiting clause 2.1, every person driving or in charge of any vehicle in a cemetery must:
- (a) Drive only on a road and park only in a designated parking area;
  - (b) Drive only in the direction indicated by any traffic sign at a speed not exceeding that indicated on the road or, if no speed is indicated, not exceeding 25 kilometres per hour;
  - (c) Yield unconditional right of way to any funeral procession; and
  - (d) Remove the vehicle during the hours the cemetery is closed.

### **3. Conditions of Burial**

- 3.1 Any person may be buried in any plot in a cemetery provided that:
- (a) The exclusive right of burial has been obtained for that plot and for that person, or the consent of the owner of the exclusive right of burial for that plot has been obtained; and
  - (b) A burial warrant has been received by the Council; and
  - (c) Notification has been given in accordance with clause 13.2(c) of this bylaw; and
  - (d) The burial complies with any rules made by the Council; and
  - (e) All applicable fees have been paid or arrangements for the fees to be paid have been made with the Council.
- 3.2 The body or ashes of the spouse or partner of a returned service person may be interred in a double depth plot in the Returned Services Association section of a cemetery.

### **4. Sale of Burial Rights**

- 4.1 The Council may sell the exclusive right of burial for any plot in a cemetery.
- 4.2 Every application to obtain an exclusive right of burial must contain the information that the Council requires to issue the exclusive right of burial certificate and be accompanied by any prescribed fees.
- 4.3 The holder of an exclusive right of burial must comply with any conditions imposed by the Council.
- 4.4 The Council, upon receipt of the prescribed fees for any exclusive right of burial, will issue a Certificate of Purchase to the applicant, and on request the Council may issue a duplicate Certificate of Purchase to replace any lost Certificate of Purchase.

### **5. Resale of Burial Rights**

- 5.1 Subject to clause 5.2, any person with an exclusive right of burial to any plot in which no burial has taken place may sell, transfer or transmit that right to any other person, provided that:
- (a) The Council gives prior written approval for the sale or transfer of the right; and
  - (b) All prescribed fees have been paid or arrangements for the fees to be paid have been made with the Council.
  - (c) The Council may withhold its approval for the sale or transfer of an exclusive right of burial to any plot under clause 5.1, provided that the Council pay the owner of the right the amount specified by the Council under clause 13.1(c).
  - (d) The Council will issue a new Certificate of Purchase for any exclusive right of burial that has been sold or transferred under clause 5.1.

## **6. Disinterment**

- 6.1 The disinterment of a body must be conducted pursuant to sections 51 and 55 of the Burial and Cremation Act 1964.
- 6.2 Without limiting clause 6.1 the disinterment of a body must be conducted only with the prior approval of the Council, and must take place only in the presence of:
- (a) Council Officers; and
  - (b) A Funeral Director and staff; and
  - (c) Ministry of Health Inspectors; and
  - (d) Any other person with prior approval of the Council.
- 6.3 It shall be the responsibility of the Council to open the grave only to the extent of exposing the lid of the casket. Removal of the casket from the grave shall be the responsibility of the Funeral Director present.
- 6.4 No plot from which a disinterment has taken place shall be used for any subsequent burial and no refund of the cost of the original burial or any part of that cost shall be made.

## **7. Decorating Plots**

- 7.1 The holder of the exclusive right of burial to a plot, or their assignee, may decorate the plot by placing or attaching flowers, vases, figurines or ornaments, provided that the decorations comply with the conditions prescribed by the Council in accordance with clause 13 of this bylaw.

## **8. Physical works associated with Plots**

- 8.1 Any authorised person undertaking physical works associated with any plot must:
- (a) Obtain prior approval from the Council for the physical works;
  - (b) Pay all applicable fees or make arrangements for the fees to be paid with the Council;
  - (c) Adequately protect the surrounding plots, monuments and cemetery infrastructure;
  - (d) Not deposit any tools or materials on any adjacent plot, without prior approval from the holder of the exclusive right of burial to that plot; and
  - (e) Remove all tools or materials used for the physical works as soon as practicable upon the completion of the physical works.
- 8.2 If any authorised person undertaking physical works fails to comply with any conditions of the approval given under clause 8.1, the Council may revoke the approval for the physical works and remove any monument, or part thereof, that fails to meet the conditions.
- 8.3 The Council may remove any unauthorised physical works.

## **9. Maintenance of Plots**

- 9.1 The holder of the exclusive right of burial, or their assignee, is responsible for the maintenance of every decoration, monument and the physical works associated with that plot and must:
- (a) Appropriately secure all decorations;
  - (b) Maintain all monuments so that they do not fall into a state of decay, disrepair or create a risk to the health of any other person; and
  - (c) Ensure that the decorations do not detract from or inhibit the proper maintenance of the cemetery.
- 9.2 Subject to clause 9.3, the Council may carry out any physical works necessary to maintain any plot.

- 9.3 Prior to undertaking any physical works in accordance with clause 9.2 of this bylaw, the Council shall give any known person entitled to maintain the plot up to three months written notice requiring repairs to be made. After the expiry of that notice the Council may effect repairs or undertake physical works.
- 9.4 Subject to the Burial and Cremation (Removal of Monuments and Tablets) Regulations 1967, the Council:
- (a) Must give any known person entitled to maintain the plot notice requiring repairs to be made or for the removal of the monument. After that notice the Council may within three months effect repairs or undertake physical works; and
  - (b) Shall make a photographic record of the plot and monument and file that photographic record with the cemetery records.
- 9.5 The holder of the exclusive right of burial shall be liable to recompense the Council for the costs of repairs or physical works undertaken.

## **10. General Conditions of Cremation**

- 10.1 Any person may be cremated, provided that:
- (a) An application for cremation, and all necessary certificates required by the Cremation Regulations 1973 have been deposited with the Council;
  - (b) The required notice has been given in accordance with clause 13.2(c) of this bylaw;
  - (c) The body and casket complies with any conditions prescribed by the Council;
  - (d) All applicable fees have been paid or arrangements for the fees to be paid have been made with the Council;
  - (e) The cremation takes place in accordance with Cremation Regulations 1973.
- 10.2 Any four representatives of the deceased person may see the casket placed in the charging hall, but no inspection of the actual process of incineration is permitted.
- 10.3 No casket must be opened after admission to the crematorium except under the provisions of Regulation 10 of the Cremation Regulations 1973.
- 10.4 The Council must remove any casket furnishings prior to cremation and these must be disposed of in such a manner as the Council or an authorised officer decides.

## **11. Collections and Disposal of Ashes**

- 11.1 All ashes are to be collected within the period prescribed by the Council.
- 11.2 Ashes not removed from the crematorium within the prescribed period may be disposed of by the Council in accordance with the provisions of the Cremation Regulations 1973.

## **12. Scattering of ashes**

- 12.1 Any person may scatter the ashes of a deceased person in a cemetery, provided that:
- (a) They have the prior approval of the Council; and
  - (b) All applicable fees have been paid or arrangements for the fees to be paid have been made with the Council.

### **13. Powers of the Council**

- 13.1 The Council may from time to time by resolution, make rules for the following matters that shall apply to cemeteries:
- (a) The control, management and use of the cemetery;
  - (b) Determining the days and hours during which the cemetery must be open for burials and cremations;
  - (c) Subscriptions, fees and charges payable by persons purchasing, transferring or transmitting an exclusive right of burial as well as authorisation fees for any physical works or any other fees and charges for services offered by the Council;
  - (d) The period during which the exclusive right of burial shall be effective; and
  - (e) The persons who may dig a grave or open the ground for a burial, and who may close any grave or area opened for burial.
- 13.2 The Council or an authorised officer may from time to time prescribe directions and standards for the following matters that shall apply to cemeteries:
- (a) The placement of decorations;
  - (b) The information required for the approval of physical works;
  - (c) The notification period required for burial or cremation;
  - (d) The maximum number of urns that may be buried in a plot;
  - (e) The form of the burial warrant, the information to be supplied, and who must complete the burial warrant;
  - (f) The style, design, material and size of any physical works associated with any plot, including the wording or any inscriptions so as to ensure conformity within the cemetery or part of the cemetery, and so as to ensure the appropriateness of any inscription, imagery, or associated design elements;
  - (g) The form of consent required from the holders of the exclusive rights of burial to plots or their assignees;
  - (h) The form of the Certificate of Purchase issued for any exclusive rights of burial;
  - (i) The conditions of any approval to undertake physical works, including methodology, engineering and structural designs;
  - (j) The style, design, and materials of any casket in which a person is to be cremated;
  - (k) The condition of the deceased for cremation;
  - (l) The period in which ashes must be collected;
  - (m) The authorisation procedures for suitably qualified persons to undertake physical works in a cemetery;
  - (n) The location and dimensions of plots for burials and the deposit of urns and ashes, the minimum depth of cover, the maximum depth of a plot, and the maximum number of persons who may be buried in a plot; and
  - (o) The required notices of cremation and burial.

# ATTACHMENTS TO CHAPTER 4 CEMETERIES AND CREMATORIA OF THE MANUKAU CITY COUNCIL CONSOLIDATED BYLAW 2008 FOR INFORMATION PURPOSES ONLY

## HISTORY OF THE ATTACHMENT

| Description  | Date Made   | Council Minute | Commencement |
|--|-------------|----------------|--------------|
| Attachment first adopted under 2008 consolidated bylaw | 25 Sep 2008 | CL/SEP/1083/08 | 01 Oct 2008  |

## INTRODUCTION

Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 allows Council by resolution to set controls for the management of Council controlled cemeteries and crematoria. This Chapter also allows Council to develop from time to time operational controls to provide for the ongoing function and operation of the Council controlled cemeteries and crematoria.

This document consolidates for information purposes only the various management and operational controls that have been developed by Council using Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008.

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**ATTACHMENT 1  
MATTERS RESOLVED BY COUNCIL**

**1. The days and hours during which facilities should be open**

In accordance with Clause 13.1(b) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008, Council has resolved that the days and hours during which all facilities shall be open will continue to be determined through the annual plan process, and subsequent service level agreements.

**2. Fees**

In accordance with Clause 13.1(c) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that the any subscriptions, fees or charges payable by persons using any facility or service offered in any facility shall continue to be determined through the annual plan process, except in the case of commercial uses where fees or charges payable will be determined in accordance with Council's Standing Orders and applicable financial policies.

**3. Exclusive Right of Burial**

In accordance with Clause 13.1(d) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that the period for the exclusive right to burial shall be 60 years.

**4. Opening and closing of the ground for burial**

In accordance with Clause 13(1)(e) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that only an authorised council officer or authorised contractor may dig a grave or open the ground for a burial. Any person being the family or friends of the deceased may close any grave or area opened for burial under the supervision of an authorised council officer.

**ATTACHMENT 2  
OTHER COUNCIL RULES**

**1. Placement of decorations**

In accordance with Clause 13.2(a) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that the placement of decorations shall be in accordance with the applicable rules contained in the attached forms *H Area Decorated Plots-Burial Plot Specifications*, *Burial Plot Specifications - Non Decorated Plots (Lawn Cemetery)*, *Tamaru Memorial Area*, and *Gardens of Remembrance Specifications*.

**2. Information for approval of works**

In accordance with Clause 13.2(b) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that any application for approval for physical works shall be in accordance with the attached forms *Application form for memorial permit*.

**3. Notice of Burial or Cremation**

In accordance with Clause 13.2(c) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that at least eight [8] working hours notice shall be given for burials and at least four [4] working hours notice shall be given for cremation.

**4. Maximum number of Urns**

In accordance with Clause 13.2(d) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that the maximum number of urns that can be placed in any burial plot is four.

**5. Form of burial warrant**

In accordance with Clause 13.2(e) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that form of burial warrant and information to be supplied shall be in accordance with the attached form *Full Burial Warrant*.

**6. Rules for Physical works**

In accordance with Clause 13.2(f) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved to determine that the style, design, material and size of any physical works associated with any plot, shall be in accordance with the attached forms *H Area Decorated Plots - Burial Plot Specifications*, *Burial Plot Specifications - Non Decorated Plots (Lawn Cemetery)*, *Tamaru Memorial Area*, and *Gardens of Remembrance Specifications*. Without limiting the controls contained in the documents *H Area Decorated Plots-Burial Plot Specifications*, *Burial Plot Specifications - Non Decorated Plots (Lawn Cemetery)*, *Tamaru Memorial Area*, and *Gardens of Remembrance Specifications* Council reserves the right to decline any application for physical works that includes any wording, inscriptions, imagery, or associated design elements deemed by Council to be inappropriate or offensive.

**7. Form of Certificate of Purchase**

In accordance with Clause 13.2(h) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that the Certificate of Purchase shall be in accordance with the attached form *Manukau City Council Schedule C - Public Cemeteries Certificate of Purchase*.

**8. Conditions of approval for physical works**

In accordance with Clause 13.2(i) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that all works must be carried out in accordance with all information supplied in the *Application form for memorial permits*.

**9. Period in which ashes must be collected**

In accordance with Clause 13.2(l) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that ashes must be collected within two weeks of cremation.

**10. Authorisation procedure for suitably qualified persons**

In accordance with Clause 13.2(m) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that any suitably qualified persons may undertake physical works in the cemetery where they can demonstrate to the satisfaction of Council they are a member of the New Zealand Master Monumental Masons; or by presenting any other such documents as deemed appropriate by Council to demonstrate their ability to complete physical works to an appropriate standard.

**11. Location and Dimensions of Plots**

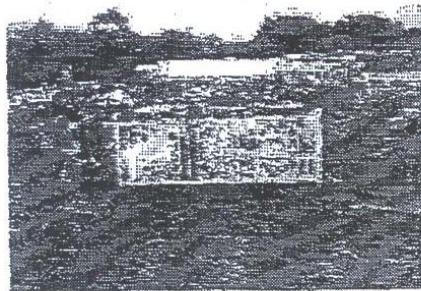
In accordance with Clause 13.2(n) of Chapter 4 Cemeteries and Crematoria of the Manukau City Consolidated Bylaw 2008 Council has resolved that the location and dimensions of plots for burial and the deposit of urns and ashes shall be as determined by the Cemetery Manager.

# **MANUKAU MEMORIAL GARDENS**

## **H AREA DECORATED PLOTS**

### **BURIAL PLOT SPECIFICATIONS**

- 1) All work to be carried out in this area **must be approved** by Manukau Memorial Gardens before work is started.
- 2) Plastic, silk or fresh flowers may be placed on the tops of the grave for decoration.
- 3) **Movable fences only** may be erected over the graves. The fences must be made in consultation with Manukau Memorial Gardens Management. The height of the fence to be less than 99cm (3ft 3in). Each plot size length is 240cm (8ft), width 124 cm (49ins).
- 4) **NO** bricks, shells, pavers, stones or gravel/scoria to be used on plot.
- 5) **NO** structure to be set in concrete.
- 6) Breakable glass **must not** be used.
- 7) If a decorated grave is to be re-opened, then the family will be required to remove all decorations to allow plot to be prepared for interment.
- 8) Manukau Memorial Gardens Staff will take no responsibility for damage to decorations caused during access to graves for maintenance or interment.
- 9) **A settling period of at least 3 months is required before a fence is constructed.**
- 10) Movable wrought iron fences may be constructed. Please refer example photograph.



22/03/04

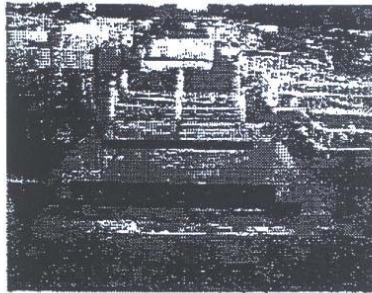
11) **NO** wooden structures may be erected.

12) A roof made of perspex (no glass, wood or any other material) may be attached within the fence perimeters, to the aluminium fence. The height of the cover must not be higher than the fence height (99cm or 3ft 3ins).

13) A granite slab may be used to cover the plot.

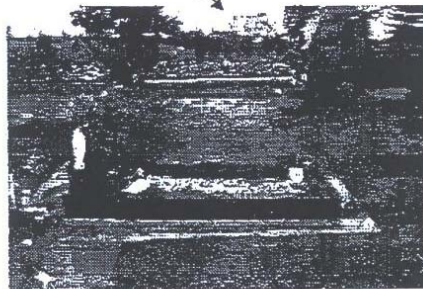
Please refer to photograph.

All work must be carried out by a Registered Monumental Mason.



The granite slab should only be placed on the plot after the last burial into the plot has taken place.

14) A solid granite edging may also be used around the plot. Measurements for the edgings are (8ins) 200 mm high x ( 8ft) 2.4 mtr. long. With a mowing strip of 200mm wide max. Please refer to photograph. All work to be carried out by a Monumental Mason .



15) All headstones must be placed on concrete berm at the top of the plot.

In this area you may have either a raised plaque, a tilted plaque or a upright headstone.

Specifications for headstones are as listed below.

Sizes for granite in Block H. Curbs or solid slab.

Suggest curbs this size with 200ml mowing strip down 2 long sides and across front. 2 curbs at 1800x200x200 2 curbs at 825x200x200.

Or one solid slab at 2200x825x200

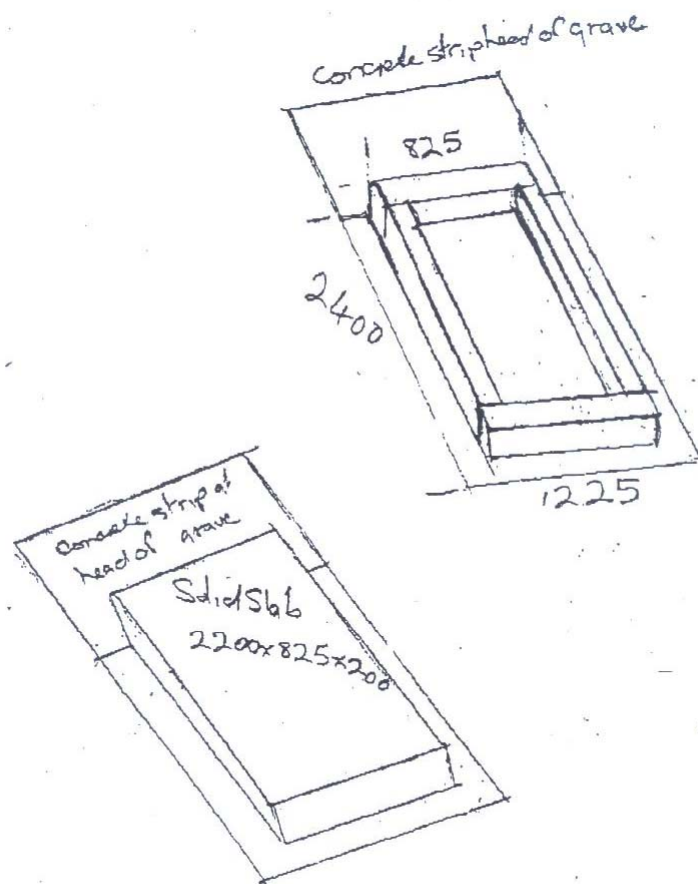
Solid granite polished

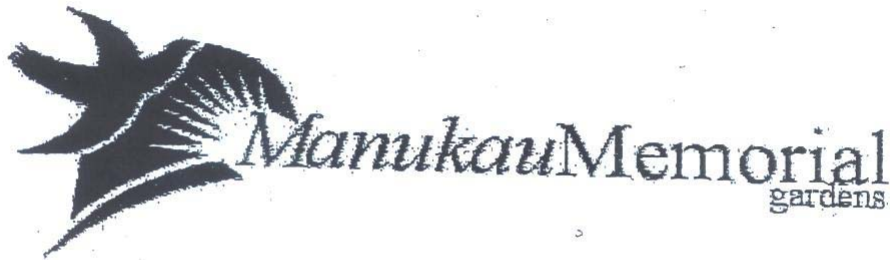
Garden centre if using curbs bark only to be used. small plants only

Concrete for curbs or slab to sit on at least 150ml thick and to have reinforcing.

Mowing strips round edge of granite to be 200mls wide

Headstone to sit on concrete strip in front of grave not to sit on curbs or solid slab.





## BURIAL PLOT SPECIFICATIONS

### NON DECORATED PLOTS (LAWN CEMETERY)

AREA ..... ROW..... PLOT .....

1. This burial plot is in the non decorated area of the cemetery
2. Fresh flowers e.g.: Casket Sprays and flowers from the funeral may be left on the grave for 4 weeks, after this all flowers will be placed on the concrete berm at the top of the plot. From that time on all flowers to remain on the berm.
3. **NO** structures of any kind to be erected
4. **NO** windmills, glass bottles, chairs, solar lights or any other form of decoration is allowed on the plots
5. **NO** concrete, shells, sand, rocks or wood is allowed
6. All headstones or plaques must be installed by a registered Monumental Mason.
7. A permit fee of \$150.00 is payable to the Monumental Mason and applies to all headstones in this area of the cemetery

**Manukau Memorial Gardens will not be held responsible for the loss or damage to any personal items left on or around the burial plot.**

**TAMARU MEMORIAL AREA**

Specifications as follows

Tilted granite memorial wedge, oblong shape, size approx. 300mm wide x 280mm high. With flower holder and oblong bronze plaque 250mm x 200mm supplied.

Or

Small granite boulder, size approx 370mm wide x 400mm high, with flower holder and oval bronze plaque 250mm x 200mm supplied.

2 Ash Interments per plot.

Cost \$1500.00 (G.S.T.inc.) first ash interment included. Additional ash interment will cost \$125.00.

Inscription to be up to 130 letters per plaque.

Small embellishments may be added at a cost of \$35.00 each as per folder.  
Large embellishments may be added at a cost of \$50.00 each as per folder.

Applicants Name: .....

Address: .....

Phone No: ..... Home/Work Mob. No: .....

Tamaru Memorial Area Tree No. .... Position .....

(Please print clearly)

**INSCRIPTION**

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

Plaque: ..... Border: ..... Font: ..... Embellishments: .....

----- Inscription will be held for fourteen days from date of composition to allow for re-appraisal by applicant.

PLEASE ENSURE SPELLING AND DATES ARE CORRECT BEFORE SIGNING.

Applicants Signature: ..... Date: .....

Receipt No. .... Charge Sheet No. ....



357 Puhimui Road  
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Fax (09) 250 0070  
www.manukaumemorialgardens.co.nz

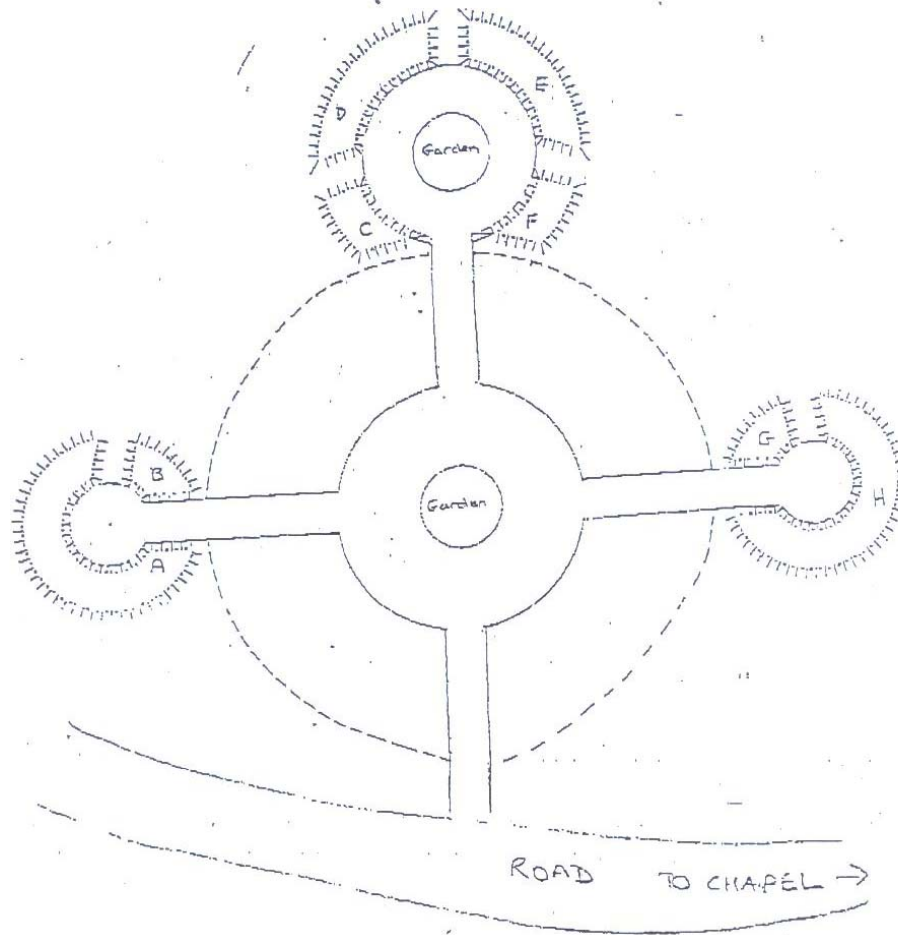
## GARDEN OF REMEMBRANCE

### SPECIFICATIONS

- Two sets of ashes in total may be interred in the Garden of Remembrance plots.
- The first ash interment fee is included in the cost of the plot.
- A granite plaque measuring 350mm x 230mm may be ordered from and installed by a Registered Monumental Mason. A \$50 permit fee applies. This is paid to the Mason.
- Space is provided for a flower holder. This may be purchased from a Monumental Mason
- No planting is to be done by family into the Garden.
- No glass jars or decorations of any kind are allowed in the Garden.
- Ashes will be interred either into the lawn in front of the concrete berm, or into the garden behind the concrete berm as follows:

| GARDEN | INTER IN LAWN    | INTER IN GARDEN     |
|--------|------------------|---------------------|
| A      | 35B - 72         | 1 - 24<br>35A - 37A |
| B      | 73 - 80          | 25 - 34             |
| C      | 1 - 4<br>59 - 64 | 5 - 14              |
| D      | 65 - 83          | 15 - 31             |
| E      | 84 - 102         | 32 - 48             |
| F      | 103 - 112        | 49 - 58             |
| G      | 73 - 80          | 25 - 34             |
| H      | 35 - 73          | 1 - 27              |

# GARDEN OF REMEMBRANCE





Fax to 09-2500070

**APPLICATION FORM FOR MEMORIAL PERMITS:**

**Monumental Mason Name** \_\_\_\_\_

**Address:** \_\_\_\_\_ **PH:** \_\_\_\_\_

**Name of Deceased**

**Date of Death** \_\_\_\_\_



**AREA:** \_\_\_\_\_ **ROW:** \_\_\_\_\_ **PLOT NUMBER** \_\_\_\_\_

**MONUMENT DETAILS:**

**Headstone Height (incl base)** \_\_\_\_\_ **Width** \_\_\_\_\_ **Depth** \_\_\_\_\_

**Materials used:** \_\_\_\_\_

**Sketch and Inscription of Monument**

|                              |
|------------------------------|
| <b>Permit Number:</b> _____  |
| <b>Approved by:</b> _____    |
| <b>Date:</b> _____           |
| <b>Warrant number:</b> _____ |

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APPLICATION FOR  
**Full Burial Warrant**



Manukau Memorial  
Gardens  
357 Puhinui Road  
Papatoetoe  
Correspondence:  
Private Bag 76-917  
Manukau City  
New Zealand  
Tel: (09) 279 8232  
Fax: (09) 278 2807  
*A business unit of  
Manukau City Council*

**Details Required for the Interment of**

Surname: \_\_\_\_\_  
Forenames: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Residence: \_\_\_\_\_  
Male / Female (circle one)      Date of Birth: \_\_\_\_\_  
Nationality: \_\_\_\_\_      Age at Death: \_\_\_\_\_  
Religious Denomination: \_\_\_\_\_  
Minister: \_\_\_\_\_

**Burial Details**

Date / Day of Funeral: \_\_\_\_\_  
Time at Cemetery: \_\_\_\_\_  
Plot:  New  Preurchased  Reopen:  
Name of present Interment: \_\_\_\_\_  
Date of present Interment's Death: \_\_\_\_\_  
Regt. Nos. if R.S.A: \_\_\_\_\_  
Cemetery: \_\_\_\_\_ Section: \_\_\_\_\_ Plot No: \_\_\_\_\_  
Size of Grave / Casket: \_\_\_\_\_  
Depth of Grave: \_\_\_\_\_

**Next of Kin** (Not Funeral Director)

Name: \_\_\_\_\_  
Phone No: \_\_\_\_\_  
Address: \_\_\_\_\_

**Funeral Company Details**

Funeral Company's name: \_\_\_\_\_  
Name of Funeral Director: \_\_\_\_\_  
Signature: \_\_\_\_\_

**PRIVACY**

The information supplied in this application form will be held and used by the staff of Manukau City Council, Private Bag 76917, Manukau City. The information will not be disclosed by Council unless legally required under the Local Government: Official Information and Meetings Act 1987 or for one of the purposes in connection with its collection. The information supplied will be used for:

- Assessing and processing this application and for administration purposes
- Updating Council records to ensure all Council records are accurate
- Enabling Council to offer you other services offered within Council
- Providing Council with statistical information to assist policy development.

You have the right to request access to and correction of information collected and held by Council. Any requests for access should be addressed in the first instance to the business unit manager.

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Application for a Full Burial Warrant



Te Kaunihera o  
**MANUKAU**  
 City Council

APPLICATION FOR  
**Full Burial Warrant**

Continued

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 Application for a Full Burial Warrant

| FOR OFFICE USE ONLY |                                      |
|---------------------|--------------------------------------|
| Plot \$ _____       | Date of Order given to office: _____ |
| Depth \$ _____      | To whom given: _____                 |
| O'size \$ _____     | Receipt: _____                       |
| Sat/Sun \$ _____    | C/S: _____                           |
| Extra \$ _____      | Warrant No: _____                    |
| Total \$ _____      | S/S / MATS / L/D                     |

**MANUKAU CITY COUNCIL  
SCHEDULE C----- PUBLIC CEMETERIES  
CERTIFICATE OF PURCHASE**

Telephone 279-8232

Cemetery Office  
Manukau Memorial Gardens  
357 Puhinui Road

**DOMINION OF NEW ZEALAND, TO WIT:** PAPATOETOE .....

Grant of Exclusive Right of Burial in perpetuity in the Cemetery of the Manukau City Council, a Body Corporate constituted under the Local Government Act 1974 situated at Manukau City, issued under provisions of the "Burial and Cremation Act 1964" and subject to the provisions of any By-Laws, Rules and Regulations now or that may here-after be passed or made relating to the said Cemeteries.

In consideration of the sum of .....dollars the receipt whereof is hereby acknowledged, the Manukau City Council hereby grants unto (name)..... of(address).....

the exclusive right of burial in perpetuity in .....parcel/s of ground in the ....., section of the.....cemetery. The plot description being area .....row.....plot number..... on the plan of the said cemetery and containing by admeasurement.....

Signed by the Cemetery Manager on behalf of the City Manager of Manukau City Council this ..... day of .....  
Receipt No.....Invoice/Charge Sheet No .....

.....  
Cemetery Manager

Name of Funeral Director .....  
The within grant of Exclusive Right of Burial in perpetuity in the Cemetery of The Manukau City Council has been duly transferred to the under-mentioned parties on the days and date hereto written.

.....of.....  
Date..... Cemetery Manager